

About the handling of personal information

1. Proper protection of personal information and administrator

Our company, the following, shall be appointed as protection manager of personal information. We will properly and safely manage your personal information or leakage of personal information. We will take protective measures to prevent loss or damage.

T.R.P. JAPAN Co. , Ltd WORLD KIDS Division TEL: 098-840-3112
4-22-11 Shiozaki-cho, Itoman City, Okinawa Prefecture 901-0364

2. Purpose of using personal information

We will use your personal information within the range of legitimate business execution at our company for user management and service provision of visit childcare business. Whether customers provide your own personal information to us depends on your judgment. If not provided, please note that it may not be possible to provide appropriate services.

3. Acquisition of sensitive information

We will acquire sensitive information to provide appropriate services. In that case, we will use it within the scope of “the usage of using personal information” above.

4. Provision of personal information to third parties

Your personal information, apart from the cases listed below, we will not offer it to the third parties without your consent beforehand.

- 1) Based on laws and ordinances.
- 2) When necessary for the protection of human life, body or property, when it is difficult to obtain contractor’s consent.
- 3) To promote public health improvement or the sound development of children, especially when it is difficult to obtain contractor’s consent.
- 4) National agencies or Local governments or persons who received the consignment, in cases where it is necessary to cooperate in carrying out the affairs prescribed by laws and ordinances. When there is a risk of interfering with the performance of the affairs by obtaining the consent of the principal.
- 5) When collecting or analyzing individual personal information for the purpose of providing statistical information, processing it into a form that cannot be identified, and disclosing the statistical data.

5. Outsourcing handling of personal information

We may outsource all or part of the handling of personal information to an outside party. In that case, our company will carefully select a management system that can appropriately protect personal information, subject to the condition that they are being laid. We will strictly manage your personal information with the conclusion of confidentiality agreement with the contractor.

6. Compliance with applications such as suspension or detention from customers

Regarding to disclosure of customers personal information to our company.
(usage purpose notification, disclosure, correction, addition, deletion of contents, stoppage ,deletion of usage, stoppage of offering to third parties) Customers can inquire at our contact center. In that case, after we have confirmed the customer himself/herself, we will respond within a reasonable period.

Please sign below if you agree to the above.

(Day/ Month/ Year)

(Name)

Terms of Babysitter service

Article 1 (Name and Address)

· Terms of babysitter (below protocol) refers to consignment and contracting of babysitter services and etc. approved by T.R.P. Japan Co. , Ltd.

(Hereinafter collectively referred to as “this service”)

The head office of “this service“ is located at T.R.P. Japan Co. , Ltd.

4-22-11 Shiozaki, Itoman City, Okinawa Prefecture and we provide “this service” in Japan.

Article 2 (Purpose)

“This service” babysitter, a parenting and education specialist, do childcare for infants and children (collectively called children) on behalf of parents while respecting parent’s “child rearing method” and “educational policy”.

Article 3 (Object)

Childcare from 0~12 years old is targeted at the designated location (residence, company, hotel etc.) according to the parents request.

Article 4 (Application and Management)

This agreement applies to all users of the service provided by the company. Moreover, we will manage and operate this service.

Article 5 (Service Use)

In order to use this service, it is necessary to make an application by the form specified by us and to obtain approval of our company for the application.

Article 6 (Available Business Hours)

· This service will be provided from 6PM to 21PM. In addition, we may provide this service at other times depending on the situation.

Article 7(How to Use)

· Please contact us in advance if you want to extend or shorten your use of time. Depending on the content of the change, separate fees may be charged.

· We do not accept domestic work etc. during sitting to ensure the safety of children.

· Fixtures necessary for sitting (baby bottles, diapers, toys etc.), will be used for free.

· Please keep your valuable(cash, precious metals ,securities etc.) in a safe place to avoid causing misunderstanding.

· We may not accept depending on the disease name of the child involved, condition and situation of the child.

· In case of medication, please submit a medication request form.

Article 8 (Payment)

· Expenses incurred for first aid measures etc. Fee will be charged for the actual expenses.

Article 9 (Scope of Services That Can be Offered)

- Depending on the situation of children, we may not be able to offer this service.
- In other infectious disease not listed, we may provide this service at our discretion.

Article 10 (Interruption of This Service and Emergency Response)

- If signs of significant changes in children's condition appear while offering this service, we will suspend the provision of this service and request parents return. In that case, please return home as soon as possible. Also, if it is urgent, we will arrange for ambulance service without your permission.

Article 11 (Application of Insurance)

- With this service, we take full care of duty to avoid accidents with the attention of good administrators to prevent the occurrence of accidents beforehand, but liability insurance is acceded in case of emergency. Duration of this service, the insurance would cover for breakage and stain from day-care activities for inside a room in a facility. However, accidents due to force majeure, breakage of goods inside or outside the facility by children, or insurance payment such as injury or accident of a third party may not be paid.

Article 12 (Restriction on Offer)

- Please understand beforehand that the provision of this service may be restricted due to reasons specified in the following items.
 - At the time of reservation, the circumstance of babysitter schedule etc. is not suitable.
 - At the beginning of sitting, when the child's body temperature is 37.5°C or more.
 - Wherein medical history and judgment deem that ordinary sitting will be difficult.
- In your designated area,
- When various warnings are issued and it is judged that ordinary sitting is difficult.
 - When it is determined that an earthquake with a seismic intensity of 3 or more occurs multiple times in a short time and ordinary sitting is difficult.
 - When the transport network becomes congested due to local heavy rain, etc. and unable to visit your designated area.
- In addition, where it is judged that the safety of children and sitter can not be secured.

Article 13 (Medical Practice)

- As a rule, medical services such as medications will not be performed in this service. In addition, when medication is to be administered, it is essential that you wish to include necessary information in the medication delivery request distributed by our company.

Article 14 (Disclaimer)

The company is not responsible for the damage caused by the reasons specified in each of the followings.

- In providing this service, when the sitting must be interrupted due to the child's history, the false state, or missing declaration of important matters declared by the parents.
(In this case it will be cancelled.)
- We will not be held responsible for any reasons in the event that a child not accompanied by the contract of this service accompanied or in the case of the contents of the request not included in the contract of this service.
- Delay in arrival due to reason of force majeure or delay of co-transportation.
- When an event that can not be attributed to a company's responsibility, such as a disaster or incidents.
- When delays of impossibility etc. occur in utilization of this service due to unavoidable reasons such as measures of public institutions such as courts.
- When a situation such as war arises.

Article 15 (Confidentiality)

- We do not disclose information about customers who we knew on providing this service to third parties.
- This maintenance obligation contract will be the same even after the contract is over.

Article 16 (Matters not stipulated in this Agreement)

- Regarding matters not stipulated in these Terms of Use, we respect the provisions of child welfare laws and other relevant laws and regulations, and we will negotiate with each other in good faith after consultation.

Article 17 (Change of Terms and Conditions)

- The Company may revise these Terms and Conditions voluntarily. The amendment of these Terms and Conditions shall be effective upon posting the revised Terms and Conditions on the Company's designated site, and the Member shall comply with these Terms and Conditions after the revision. Also, at the start of this service, we assume that you (contractor) have agreed to the contents of all of these Terms.

Article 18 (Judicial district)

- This agreement shall be construed in accordance with the law of Japan and agreed to make the court having jurisdiction over the head office of T.R.P. Japan Corporation the exclusive jurisdiction court of the first instance if a dispute arises in court on this agreement.

Please sign if you agree to the above.

(Day/ Month/ Year)

(Name)
